

Lower Yard Sales Assistant Advert July 2018

Vacancy Title: Lower Yard Sales Assistant

Applications to be received by: 03/08/18

Location: Drybrook, Gloucestershire

Salary: £ excellent + benefits after a probationary period

Description:

As a member of the Yard team, you will be the first point of contact for many of our customers. You will be based in our Lower Yard (although you may be required to work in other departments from time to time), where we stock and sell our heavy-side building materials such as blocks, bricks, gravel and sand, along with roofing materials, insulation and landscaping products like paving slabs. Like all our members of staff, you will be an ambassador for Hale & Co.

The main activities of this job role are:

- Advising customers on the right materials for their job
- Ensuring goods are booked out accurately and the correct payments are taken
- Pre-picking orders for our delivery drivers to collect
- Using material handling equipment to load and unload materials
- Helping customers and our delivery drivers to load their vehicles
- Assisting with stock replenishment activities
- Ensuring the Yard and Customer Service Centre are kept tidy
- Ensuring that the security, health & safety of our premises is maintained

You will ideally have working knowledge of building materials, although this is not essential. Experience in the use of handling machinery such as forklifts and mechanical loaders is also desirable, although full training will be given to the successful candidate. You will be customer-focused, motivated, willing to work under instruction as part of a team and be able to use your own initiative to resolve customer queries.

You can look forward to a competitive salary and a generous range of benefits.

If you would like to be considered for this position, please ask us for an application form. Completed applications should be returned to:

Neal Sherrington, Company Strategy Manager
Hale & Co (Drybrook) Ltd.
Nailbridge
Drybrook
Gloucestershire
GL17 9JW